

10/8/2025

The Marshall County Commission met in a regular session on Wednesday, October 10, 2025, at 10:00 a.m. in the Marshall County Commission Chambers. Mike Knop, County Engineer, led the invocation, and Commissioner Joey Baker led the Pledge of Allegiance.

PRESENT:

John Young, Chairman
Ashleigh Bubbett, County Administrator
Ronny Shumate, District 1 Commissioner
James R. Watson, District 2 Commissioner
Lee Sims, District 3 Commissioner
Joey Baker, District 4 Commissioner
Mike Knopp, County Engineer
Kristal Jones, Administrative Assistant
Tanya Giroir, Commission Clerk
Clint Maze, County Attorney

CONSENT AGENDA

A motion was made by Commissioner Shumate, duly seconded by Commissioner Sims, to approve the consent agenda as presented by Chairman Young. The consent agenda includes the minutes from the September 24, 2025, meeting and the claims docket for the period from September 23, 2025, to October 6, 2025, totaling \$3,170,919.06.

A PUBLIC HEARING FOR BOAZ FOOD MART WAS CONDUCTED DURING THE 9 AM WORKSESSION WITH NO COMMENTS.

APPROVE RESOLUTION FOR BOAZ FOOD MART, LOCATED ON PEPPERS ROAD IN BOAZ, FOR #50 RETAIL BEER (OFF-PREMISE ONLY) AND #70 RETAIL WINE (OFF-PREMISE ONLY).

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the resolution for Boaz Food Mart located on Peppers Road in Boaz, for a County Alcohol License for Retail Beer (off-premise) License Type 50 and Retail Wine (off-premise) License Type 70.

STATE OF ALABAMA

MARSHALL COUNTY

APPROVING ISSUANCE OF ALCOHOLIC BEVERAGE LICENSE

WHEREAS, Shriambica, LLC, DBA Boaz Food Mart located, at 20 Peppers Road, Boaz, AL, has applied for the following Alcoholic Beverage Licenses: Retail Beer/Retail Wine (Off-premise only).

WHEREAS, the County Alcohol License Review Committee has reviewed the application and has recommended that this license be granted.

Now, therefore, be it resolved by the Marshall County Commission that it grants its consent to and approval of issuance of such license, on the contingency that the establishment passes all ABC Board requirements and all requirements issued through the Commission as adopted by the resolution regulating the sale of alcohol beverages within the unincorporated areas of Marshall County, Alabama.

Adopted this the 8th day of October 2025.

A PUBLIC HEARING FOR ALBERTVILLE GROCERY & PACKAGE LLC WAS CONDUCTED DURING THE 9 AM WORKSESSION WITH NO COMMENTS.

APPROVE RESOLUTION FOR ALBERTVILLE GROCERY & PACKAGE LLC LOCATED AT 2185 ONEONTA CUT OFF ROAD, FOR #50 RETAIL BEER (OFF-PREMISE ONLY) AND #70 RETAIL WINE (OFF-PREMISE ONLY).

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the resolution for Albertville Grocery & Package LLC located at 2185 Oneonta

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Cut Off Road, for a County Alcohol License for Retail Beer (off-premise) License Type 50 and Retail Wine (off-premise) License Type 70.

STATE OF ALABAMA

MARSHALL COUNTY

APPROVING ISSUANCE OF ALCOHOLIC BEVERAGE LICENSE

WHEREAS, Albertville Grocery & Package, LLC, DBA Albertville Grocery, located at 2185 Oneonta Cut Off Road, Albertville, AL, has applied for the following Alcoholic Beverage Licenses: Lounge Retail Liquor – Class II (License Type 11).

WHEREAS, the County Alcohol License Review Committee has reviewed the application and has recommended that this license be granted.

Now, therefore, be it resolved by the Marshall County Commission that it grants its consent to and approval of issuance of such license, on the contingency that the establishment passes all ABC Board requirements and all requirements issued through the Commission as adopted by the resolution regulating the sale of alcohol beverages within the unincorporated areas of Marshall County, Alabama.

Adopted this the 8th day of October 2025.

A PUBLIC HEARING FOR ALBERTVILLE GROCERY & PACKAGE LLC WAS CONDUCTED DURING THE 9 AM WORKSESSION WITH NO COMMENTS.

APPROVE RESOLUTION FOR ALBERTVILLE GROCERY & PACKAGE LLC LOCATED AT 2185 ONEONTA CUT OFF ROAD, FOR #11 LOUNGE RETAIL LIQUOR – CLASS II (PACKAGE).

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the resolution for Albertville Grocery & Package LLC located at 2185 Oneonta Cut Off Road, for a County Alcohol License for Lounge Retail Liquor – Class II (package)

STATE OF ALABAMA

MARSHALL COUNTY

APPROVING ISSUANCE OF ALCOHOLIC BEVERAGE LICENSE

WHEREAS, Albertville Grocery & Package, LLC, DBA Albertville Grocery, located at 2185 Oneonta Cut Off Road, Albertville, AL, has applied for the following Alcoholic Beverage Licenses: Lounge Retail Liquor – Class II (License Type 11).

WHEREAS, the County Alcohol License Review Committee has reviewed the application and has recommended that this license be granted.

Now, therefore, be it resolved by the Marshall County Commission that it grants its consent to and approval of issuance of such license, on the contingency that the establishment passes all ABC Board requirements and all requirements issued through the Commission as adopted by the resolution regulating the sale of alcohol beverages within the unincorporated areas of Marshall County, Alabama.

Adopted this the 8th day of October 2025

APPROVE RELOCATION OF THE DISTRICT ATTORNEY'S OFFICE TO THE 1ST FLOOR OF THE MARSHALL COUNTY COURTHOUSE.

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the relocation of the District Attorney's Office to the 1st Floor of the Marshall County Courthouse.

APPROVE BOARD APPOINTMENT FOR MARSHALL COUNTY ALCOHOL REVIEW COMMITTEE TO FILL VACANT POSITION FOR THE CHAIRMAN'S APPOINTMENT THROUGH JANUARY 31, 2027.

A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, and all members voted affirmatively to approve Blake Farmer as the board appointment for Marshall County Alcohol Review Committee to fill the vacant position for the Chairman's appointment through January 31, 2027.

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APPROVE THE COMMISSION APPOINTMENT TO THE COMMUNITY CORRECTIONS BOARD; 1-YEAR TERM.

A motion was made by Commissioner Watson, duly seconded by Commissioner Sims, and all members voted affirmatively to approve Ronny Shumate as the Commission appointment to the Community Corrections Board; 1-year term.

PROBATE – APPROVE STATEMENT OF WORK AGREEMENT WITH INGENUITY TO PROVIDE PROBATE COURT SOFTWARE FOR NOVEMBER 1, 2025-OCTOBER 31, 2028; PROBATE BUDGET.

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the Statement of Work Agreement with Ingenuity to provide Probate Court Software for November 1, 2025, to October 31, 2028; Probate Budget.

APPROVE TO ADOPT A CREDIT CARD POLICY IN ACCORDANCE ALA. CODE § 11-3-60.

A motion was made by Commissioner Baker, duly seconded by Commissioner Sims, and all members voted affirmatively to approve adopting a credit card policy in accordance with Alabama Code § 11-3-60.

CORONER – APPROVE REPAIRS TO THE SMALL COOLER; \$3,110.50.

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve repairs to the small cooler (FA 10695).

CORONER – APPROVE TO INCREASE (COMBINED) PAYABLE HOURS FOR ADMINISTRATIVE DEPUTY CORONERS FROM 24 HOURS PER WEEK TO 40 HOURS PER WEEK.

A motion was made by Commissioner Shumate, duly seconded by Commissioner Sims, to approve increasing (combined) hours for the Administrative Deputy Coroners from 24 hours per week to 40 hours per week.

A roll call was performed with District 1 Commissioner Shumate voting Yes, District 2 Commissioner Watson voting No, District 3 Commissioner Sims voting Yes, and District 4 Commissioner Baker voting Yes.

ENGINEERING – APPROVE SETTING A PUBLIC HEARING TO OCTOBER 22, 2025, ON PROPOSED CHANGES TO THE MARSHALL COUNTY SUBDIVISION REGULATIONS.

A motion was made by Commissioner Sims, duly seconded by Commissioner Shumate, and all members voted affirmatively to approve setting a Public Hearing for October 22, 2025, on proposed changes to the Marshall County Subdivision Regulations.

APPROVE TO INCREASE FULL-TIME ACTIVE EMPLOYEES' LIFE INSURANCE FROM \$10K TO \$20K; LINCOLN FINANCIAL.

A motion was made by Commissioner Shumate, duly seconded by Commissioner Watson, and all members voted affirmatively to approve increasing Full-Time Active Employees' Life Insurance from \$10K to \$20K; Lincoln Financial.

APPROVE VEHICLE USE POLICY FOR COUNTY ELECTED OFFICIALS, EXCLUDING SHERIFF.

County Attorney Clint Maze read the policy.

A motion was made by Commissioner Watson, duly seconded by Commissioner Sims, and all members voted affirmatively to move voting for the policy to the October 22, 2025, meeting for further review.

DISTRICT ATTORNEY – APPROVE TO APPLY FOR FY 2026 VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT; APPROXIMATE AMOUNT \$55,000 WITH 25% MATCH FROM DA.

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve applying for the FY2026 Violence Against Women Act (VAWA) Grant; approximate amount \$55,000 with a 25% match from the DA.

APPROVE THE SALE, TRADE, OR SCRAP OF FIXED ASSETS.

A motion was made by Commissioner Sims, duly seconded by Commissioner Shumate, and all members voted affirmatively to approve the sale, trade, or scrap of fixed assets.

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	<u>FA#</u>	<u>DESCRIPTION</u>	<u>DEPARTMENT</u>	<u>REASON</u>
TRANSFER	12711	2021Chevrolet Tahoe	Coroner/Sheriff	Item is no longer needed in department

There being no further business, a motion was made by Commissioner Shumate, duly seconded by Commissioner Sims, and so carried to adjourn.

MEETING ADJOURNED

John Young, Chairman

Ronny Shumate, District 1 Commissioner

James R. Watson, District 2 Commissioner

Lee Sims, District 3 Commissioner

Joey Baker, District 4 Commissioner